



# How to Apply for 2020-21 Management Positions

## JOB OPENINGS FOR-

General Manager  
Sports Director  
Technical Director  
Production Director

Program Director  
News/PSA Director  
Automation Director

Music Director  
Training Director  
Publicity Director

Please carefully read all the information here – and the job descriptions – before applying. Consider your abilities, interests, and how much time you'll have next year to devote to WIQH. *These are leadership positions*; you'll be guiding/directing other station members! Are you ready to be managing other people??

**Applications must be submitted electronically by 11:59PM Sunday, May 3.**

Complete the [Google form application](#) linked in the Classroom post. If you'd prefer to apply by email, let Ned Roos know and he'll email you the application questions.

Once applications are received, you'll be interviewed remotely by Ned, Jon, and possibly some departing senior managers. When all interviews are done and decisions made, all applicants will be notified by email.

Since we're out of school for the rest of the year, we'll figure out the transition to new management as we go. New and old managers will likely work together through June. Details will vary by position/department.

## General Information About WIQH Management

This is serious. These are important jobs. If you're applying for reasons other than really wanting to do the work, then think twice about it. If you're only trying to enhance a college application, you won't succeed with an IQH management position; you have to want to do it because you want to help the station.

You will be expected to do everything listed below...and more. It takes time and a FULL-YEAR commitment. You will need to do radio work at times when you'd rather be doing other stuff but you're going to have to adjust your schedule to fit what needs to be done at the station. If you're not willing to do that, think twice about being a manager. You will:

- attend (every other week at the moment) manager meetings
- help with the administrative duties of running the station, like preparing show logs, planning and coordinating events
- help to supervise the station's operation (that means you should expect to be 'on duty' at the station certain broadcast hours above and beyond a show each week)
- train other station members in all aspects of the radio station's operation
- pitch in above and beyond most other members
- brainstorm ways to improve the station

It's a bit like being on a sports team. In sports, you either show up for practice or you're off the team. And you show up at practice whenever practice is, whether it's convenient for you or not. WIQH management is a bit more forgiving but not a whole lot. Why? Because the station relies on *you* to keep it running.

If you have questions about what position might be best for you or whether you could do a good job as a WIQH manager, ask a current manager or talk with Ned before you apply. Please pay attention to the deadlines!

NOTE: ALL managers will have to start next year 'Academically Eligible' (by the CCHS official definition) and remain so throughout the year.